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| Solicitante |  | | | | | | | | | | Fecha: | | | |  | | | |
|  |  | | | | | | | | | | Fecha y horario solicitado: | | | | |  | | |
| Área : |
| Núm. personas asistentes: | |  | | Moderador | | | |  | | | | | | | | |  | |
| Nombre del evento: | |  | | | | | | | | | | | | | | | | |
|  | | |  | |  | | | | | | |  | | | | | |  |
| **AULA CON MOBILIARIO** | | | **( )** | |  | | | | | | | **MATERIAL INDEPENDIENTE** | | | | | | **( )** |
| **AULA CON MOBILIARIO** | | | | | | | | |  |  | | | | | | | | | |
| **( ) Sillas con pata metálica** | | | | | | | | | **( ) Proyector Sony de 3 LCD** | | | | | | | | | |
| **( ) Sillas plegables** | | | | | | | | | **( ) Cafetera para 30 tazas (no incluidas)** | | | | | | | | | |
| **( ) Mesas plegables** | | | | | | | | | **( ) Rotafolio** | | | | | | | | | |
| **( ) Paño color vino** | | | | | | | | | **( ) Marcadores** | | | | | | | | | |
| **( ) Pintarrón** | | | | | | | | | **Nota: No incluye materiales** | | | | | | | | | |
| **( ) Borrador** | | | | | | | | |  | | | | | | | | | |
| **( ) Lockers de colores** | | | | | | | | |  | | | | | | | | | |
|  | | | | | | | | |  | | | | | | | | | |
| **MATERIAL INDEPENDIENTE** | | | | | | | | |  | | | | | | | | | |
| **( ) Sillas con pata metálica** | | | | | | | | | **( ) Paño color vino** | | | | | | | | | |
| **( ) Sillas plegables** | | | | | | | | | **( ) Rotafolio** | | | | | | | | | |
| **( ) Mesas plegables** | | | | | | | | | **( ) Marcadores** | | | | | | | | | |
| **( ) Proyector Sony de 3 LCD** | | | | | | | | | **( ) Borrador** | | | | | | | | | |
| **( ) Cafetera de 30 tazas (no incluidas)** | | | | | | | | | **Nota: No incluye materiales** | | | | | | | | | |
|  | | | | | | | | |  | | | | | | | | | |
| **DESCRIPCIÓN DEL SERVICIO** | | | | | | | | | | | | | | | | | | |
| **Especifique la actividad** | | | | | | | | | | |  | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | |
| **Observaciones** | | | | | | |  | | | | | |  | | | | | |
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| **Queda como responsable del evento:** | | | | | | |  | | | | | |  | | | | | |
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|  | | | | | | |  | | | | | |  | | | | | |
| **Solicitante** | | | | | | |  | | | | | | **Subdirección Autorizó VO. BO** | | | | | |
|  | | | | | | | | | | | | | | | | | | |
| Revisión. 22 agosto de 2014 | | | | | |  | | | | | | | Forma RTV-MERC-EDU-01 | | | | | |